

PTO Meeting Tuesday, March 3, 2020

PTO Board Members in attendance:

Lacey Biviano - Co-President

Sue Coyne-McGuigan – Co-President

Kelly Keough – Co-Vice President

Kerry Devin – Co-Vice President

Kate Carr - Secretary

Amy Panasuk - Treasurer

Meeting commences: 7:04PM

1. Welcome from Lacey Biviano and Sue Coyne-McGuigan

2. Mrs Coutreau

- a. One Book One School kickoff
- b. Friday presentation is 2 veterans coming on perseverance and never giving up
- c. Red, White and Blue spirit day on Friday
- d. Staff said thank you for goodies in break room
- e. K registration is Wed morning
- f. MCAS starts on 3/31 – 3, 4 and 5 grades
- g. All town strings concert on 3/19 at MHS
- h. Conferences coming up

3. Lacey Biviano

- a. Check lost and found when you leave

4. Teacher Reps: Megan Holdgate, Chantal Frenette, Stacey Steinbergher

- a. No updates
- b. Teachers like the chocolate and K cups and Sun Chips

5. Sarah Beck

- a. 5th Grade Recognition Update
- b. \$1 PJ Day Fundraiser for the entire school will be set up by the teachers in late March/early April.
- c. Bake Sale March 20th at the Talent Show. All proceeds will go to the 5th Graders.
- d. The yearbook is coming along nicely. Please send in those baby pics!
- e. A SignUp Genius will be created asking for donations for the Recognition Ceremony/luncheon
- f. The date of the Ceremony will be decided in late March and communicated asap

6. Lacey Biviano

- a. PTO Board Openings for 2020-2022 Term.
- b. 3-4 people are interested and they are deciding on positions. Job descriptions will be posted on the MES Parents page to see if others are interested and then we will schedule a follow up meeting for those whom are interested in the positions.

7. Sue Coyne-McGuigan

a. PTO Coordinator Openings:

- Teacher Appreciation Week Coordinator, Sue will oversee with the help of new volunteer
- Enrichment Coordinator for K-2 needed for next year (to replace Whitney Stuhler)
- Grant Writer – Open

8. Marcy Strazer- Concannon – MES Garden Update

- a. School garden conference in October (RI)
- b. Interested in how to move the school garden back in to the cafeteria
- c. Felt like MES was advanced at 5 years in compared to other schools
- d. Keeping it voluntary for teachers, last year all teachers signed up to help in garden
- e. Alice Waters – edible school yard. School garden in to café. Made dynamic speech and has great resources on her website. She's been looking at 3 of those for MES.
- f. John Stockard Institute from Framingham State
- g. 18 beds, 2 added last year. All built by MHS students. Get donations of manure and seeds (Burpees).
- h. \$300 budget from PTO.
- i. Working with District nutritionist. Talking about moving more in to the cafeteria. Offering a person for 3 hours. We grow radishes, carrots, peas, spinach, garlic, greens.
- j. Ms Santoro plants potatoes.
- k. Nurse Mudge on her committee. Looking to find someone to succeed her because she only has one year left at MES.
- l. Working with Jill and Jeff about communicating more when special items going to be on the menu
- m. Considering garden tour during art night.

9. Kerry Devin

a. Ice Skating Memberships: Available until 3/26 - \$5/week fee prorated based on number of weeks remaining

10. One Book, One School: *The Boy Who Harnessed the Wind*

- A flyer went home on 2/24 outlining the activities surrounding the OBOS week and teachers will receive supplies for all projects this week. Two veterans from the Travis Manion Foundation (<https://www.travismanion.org>) will be visiting MES on 3/6 for a student presentation on perseverance and character.

11. Kelly Keough

- a. Disney Raffle– Congrats to Dawn Stancavish and Melissa DeVito, the two winners!
- b. Raised just under 6k. 2k more than last year
- c. 100% profit for MES
Boosterthon not until March 2020, so wanted to get some cash in

12. Kerry Devin

- a. Spring Dance, Friday, April 3rd 6-8pm
 - Boosterthon DJ. Riva pizza for sale
 - Cap at 300 attendees including adults. Dance will be held in the Cafe and gym.
 - Teacher experience raffles & grade themed basket raffles will be sold. Ring Doorbell, 2 americana girl dolls
 - Pizza & water will be available for purchase.
 - Tickets can be reserved on PTBoard.com
 - No admission fee is a thank you from PTO
- b. Talent Show, March 20th

Mic available? Mrs Cotreau – yes to borrowing Mics
Spoke with IT about sending out links to the talent show so it can stay on the server
5th grader participating – Bria Sullivan volunteered to make a video montage to play while parents sit and wait for talent show.

13. Kelly Keough

- a. Makerspace – Appx \$5k remaining in the budget will go towards supplies for next year
- b. Will use some to replenish for next year
- c. What is it? – A mobile space where teachers can create – green screen, 3d pens, 3d printers

14. Lacey Biviano

- a. Passive Fundraisers: A+ Rewards, Amazon Smile, Box Tops, Sky Zone (3/26 confirmed date), B's Homemade Ice Cream (TBD), Rexicana (TBD)
- b. Amazon Smile – just got a check for \$88
- c. Box tops – phasing out box tops to electronic. Submissions way down. \$120

15. Sue Coyne McGuigan

- a. Voting and By-law update at May 19th PTO meeting:
- b. Vote new board members in
- c. Proposed change to bylaws so that there is a minimum of \$15k - but no more than two year's operating expenses - in the account to start each year.
- d. Right now bylaw says 5k. But enrichment and busses, takes that right away.

16. Alyssa McGowan - Enrichment Update:

- a. 4th graders had MOS today. All about wind energy
- b. 3rd graders have meteorologist on Thursday
- c. Cheryl Fay coming end of month. Susan B Anthony
- d. End of year in June will do the 4th wall.
- e. Rest of grades caught up with yoga
- f. Can you do a sign up genius at beginning of year to have parents sign up? – Perhaps. But still need someone to book the stuff.

17. Amy Panasuk - Budget Review:

- See attached.

Future PTO Meetings Dates: May 19th, 7pm MES Café

Meeting ends: 7:45PM